

Pajaro Valley Public Cemetery District

66 Marin Street
Watsonville, CA 95076
831-722-0310

THE MISSION OF THE PAJARO VALLEY PUBLIC CEMETERY DISTRICT IS TO PROVIDE EFFICIENT COST - EFFECTIVE BURIAL SERVICES FOR THE COMMUNITY, AND PROVIDE MAINTENANCE TO THE CEMETERIES IN A RESPECTABLE, CLEAN AND SAFE MANNER THAT APPROPRIATELY HONORS THE LOVED ONES OF THE FAMILY, FRIENDS AND THE COMMUNITY AT LARGE, PAJARO VALLEY PUBLIC CEMETERY DISTRICT CONSISTS OF THE FOLLOWING CEMETERIES: DAY VALLEY, PIONEER, VALLEY CATHOLIC, VALLEY PUBLIC AND WATSONVILLE CATHOLIC.

Minutes of the September 13, 2022 Regular Meeting

The Board of Trustees of the Pajaro Valley Public Cemetery District held a regular meeting on September 13, 2022 at 66 Marin Street, Watsonville, CA 95076.

Chairman: Steven A. George

Vice-Chair: Violet Lucas

Trustees: Edward Banks, Nancy Bilicich and Robert Tanner

District Manager: Elizabeth Lopez

1. Call Meeting to Order: The meeting was called to order by Chairman George at 2:00 p.m.
Roll call: All Trustees were present.

Review of Agenda: No items being pulled from the agenda or continued to another date.
2. Public comment: Mrs. Peters was present and the board of trustees reviewed her letter.
3. Minutes, Expenses and Financial Report:
 - a) Minutes: Trustee Bilicich moved and Trustee Banks seconded to approve the minutes of August 9, 2022. Motion unanimously approved.
 - b) Expenses: Trustee Banks moved and Trustee Tanner seconded to approve the warrants/expenses dated August 9, 2022, August 10, 2022 and August 30, 2022.
 - c) Ledger/Bank Statement/Financial Report were reviewed for August 2022.

WARRANTS FOR APPROVAL AUGUST 9, 2022

Home Depot (Maintenance Supplies)	515.20
Armada Pest Control (July Installment 2)	160.00
Bill Clark (July 2022)	1425.00
Staples (Supplies)	<u>150.02</u>
	\$2,250.22

WARRANTS FOR APPROVAL AUGUST 10, 2022

Asco Pacific (Grounds Supplies - Grave Markers)	236.29
Big Creek (Grounds Supplies)	179.19
City of Watsonville Utilities (Watsonville Catholic)	472.94
City of Watsonville Utilities (Pioneer)	2003.90
Allied Universal Security Services (Temp. Fuel Surcharge July 2022)	111.25
C&N Tractors (Equipment Services)	520.59
County of Santa Cruz DPW (July 2022)	201.24

Sturdy Oil Company (Fuel)	686.72
D&G Sanitation LLC (July 2022)	12.50
CINTAS (July 2022)	822.55
Crystal Springs Water Co. (July 2022)	42.00
ACE Hardware (Maintenance Supplies)	762.35
Townsend (Equipment Supplies)	71.36
Streamline (August 2022)	300.00
Clutch Courier (July 2022)	120.00
Green waste (July 2022)	1,241.36
Allied Universal Security Services (August 2022)	2,000.00
Mid Valley Supply (Supplies)	177.09
Elizabeth Lopez (Grounds Supplies – Round-up)	798.78
EDD State of California	6,780.84
Dougherty (Plumbing Services)	<u>632.39</u>
	\$18,173.34

WARRANTS FOR APPROVAL AUGUST 10, 2022

Christy Vault Company	11353.64
Elizabeth Lopez (Equipment Rental - United Rentals Forklift)	727.02
Baker Supplies and Repairs (Mower)	28997.01
Davey Tree Expert Company	<u>5865.00</u>
	\$46,942.67

WARRANTS FOR APPROVAL AUGUST 30, 2022

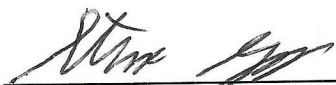
Auto Center Collision, Inc. (Equipment Supplies)	887.66
C & N Tractors (Small Tools)	77.75
Kirk & Simas (July 2022)	496.66
Adept Mobile Mechanic (Equipment Services)	361.71
PG&E - 66 Marin St (August 2022)	179.25
Cruzio Internet (August 2022)	90.39
AT&T (August 2022)	103.78
Sturdy Oil (Fuel)	884.04
Ameritas Insurance (September 2022)	740.56
PG&E - Valley Public (August 2022)	544.68
PG&E - Pioneer (August 2022)	10.19
Armada Pest Control (August Installment 1)	160.00
PG&E - Watsonville Catholic (August 2022)	9.87
ASCO Pacific (Grounds Supplies)	708.27
Big Creek (Grounds Supplies)	440.54
Allied Universal Security Services (Temp. Fuel Surcharge August 2022)	111.25
Dougherty (Plumbing Services)	125.00
Bill Clark (August 2022)	<u>1,225.00</u>
	\$7,156.60

4. New Business:

- a) Land Acquisition: Chuck Allen was present and gave information on the property located on Pioneer Road. Mr. Allen met with Carlos Palacios and gave him the overview/benefit of the property for the Cemetery District.
- b) Day of the Dead continued to prepare for November 2nd, 2022. Scheduled meeting with Father Rafael at Valley Catholic Church.

5. District Manager Report:

- a) M.B Landscape completed the irrigation system project at Pioneer Cemetery.
 - b) Update of Monthly Activities: Continued closing Valley Public Cemetery on the first Wednesday of the month for maintenance/clean up. Pioneer Cemetery flag pole closer to Freedom Boulevard got painted. A new flag and light got installed.
 - c) Staff and Equipment Report: The crew has continued mowing all cemeteries. Watsonville Catholic irrigation system was fixed and the lawns are starting to improve.
6. Trustee Comments, Questions or Suggestions: Trustees suggested confirming if the trees/hedges that border the Pioneer Cemetery property is part of the city or county.
7. Topics for next meeting October 11, 2022: Monthly board meetings date change.
8. Trustee Tanner moved and Trustee Lucas seconded to adjourn the meeting at 3:31 p.m.

Minutes Approved: 
Board Chair or Designee

Date Approved: 10/11/2022

Printed Name
Of Signer: STEVE GEORGE