

# Pajaro Valley Public Cemetery District

66 Marin Street  
Watsonville, CA 95076  
831-722-0310

THE MISSION OF THE PAJARO VALLEY PUBLIC CEMETERY DISTRICT IS TO PROVIDE EFFICIENT COST - EFFECTIVE BURIAL SERVICES FOR THE COMMUNITY; AND PROVIDE MAINTENANCE TO THE CEMETERIES IN A RESPECTABLE, CLEAN AND SAFE MANNER THAT APPROPRIATELY HONORS THE LOVED ONES OF FAMILY, FRIENDS AND THE COMMUNITY AT LARGE. PAJARO VALLEY PUBLIC CEMETERY DISTRICT CONSISTS OF THE FOLLOWING CEMETERIES: DAY VALLEY, PIONEER, VALLEY CATHOLIC, VALLEY PUBLIC AND WATSONVILLE CATHOLIC.

**November 14, 2023**

REGULAR MEETING AGENDA

2:00 p.m.

66 Marin Street, Watsonville, CA 95076

**IN RESPONSE TO THE COVID-19 PANDEMIC AND ITS IMPACT ON PUBLIC MEETINGS UNDER THE BROWN ACT, ON MARCH 17, 2020, GOVERNOR NEWSOM SIGNED EXECUTIVE ORDER N-29-20 THAT SUSPENDS, ON AN EMERGENCY BASIS PURSUANT TO GOVERNMENT CODE 8571, CERTAIN PROVISIONS OF THE BROWN ACT'S GENERAL REQUIREMENTS FOR PUBLIC MEETINGS.**

**Chairman:** Steven A. George

**Vice-Chair:** Violet Lucas

**Trustees:** Edward Banks, Nancy Bilichich and Robert Tanner

**1) CALL TO ORDER AND ROLL CALL OF MEMBERS**

- A. Call Meeting to Order
- B. Roll Call of Members

**2) CONFIRMATION OF AGENDA**

- A. The Board of Trustees may announce any items being pulled from the agenda or continued to another date.

**3) PUBLIC COMMENT**

- A. Public Comment will be heard at this time (3 minutes per person)

**4) MINUTES, EXPENSES AND FINANCIAL REPORT**

- A. Minutes of October 10, 2023 Regular Meeting
- B. Expenses for the month of October 2023
- C. Ledger/Bank Statement/Financial Report for October 2023

**5) ADMINISTRATIVE ACTION (PENDING BUSINESS)**

- A. Land Acquisition  
Report: Chuck Allen

**6) NEW BUSINESS:**

- A. Pajaro Valley Lock Shop: Internet & Camera System Proposal
- B. Watsonville Catholic Cemetery Overview
- C. Draft Audit Report for 6/30/2023  
Report: Elizabeth Lopez

- D. Day of the Dead  
Report: Elizabeth Lopez

**7) DISTRICT MANAGER REPORT**

- A. Update of Monthly Activities
- B. Staff and Equipment Report

**8) Topics for next meeting December 12, 2023**

**9) Adjourn**

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the district at (831) 722-0310. Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office.

PUBLIC COMMENT: This time is provided to the public to address the Board of Trustees on items not on the agenda. Such **public comments are limited to three (3) minutes per person.** The Board will listen to all communications, however, in compliance with the Brown Act; the Board cannot act on items not on the agenda. Public Comments regarding agenda items should be given at the time of the item.