



PAJARO VALLEY
PUBLIC CEMETERY DISTRICT

66 Marin Street
Watsonville, CA 95076
831-722-0310

THE MISSION OF THE PAJARO VALLEY PUBLIC CEMETERY DISTRICT IS TO PROVIDE EFFICIENT COST - EFFECTIVE BURIAL SERVICES FOR THE COMMUNITY, AND PROVIDE MAINTENANCE TO THE CEMETERIES IN A RESPECTABLE, CLEAN AND SAFE MANNER THAT APPROPRIATELY HONORS THE LOVED ONES OF THE FAMILY, FRIENDS, AND THE COMMUNITY AT LARGE, PAJARO VALLEY PUBLIC CEMETERY DISTRICT CONSISTS OF THE FOLLOWING CEMETERIES: DAY VALLEY, PIONEER, VALLEY CATHOLIC, VALLEY PUBLIC AND WATSONVILLE CATHOLIC.

Minutes of the April 14, 2026 Regular Meeting

The Board of Trustees of the Pajaro Valley Public Cemetery District held a regular meeting on April 14, 2026 at 66 Marin Street, Watsonville, CA 95076.

Chairman: Robert Tanner

Vice-Chair: Nancy Bilicich

Trustees: Edward Banks, Steven A. George and Violet Lucas

District Manager: Elizabeth Lopez

1. Call Meeting to Order: The meeting was called to order by Chairman Tanner at 2:00 p.m.
Roll call: All trustees were present.
2. Confirmation of Agenda: No items being pulled from the agenda or continued to another date.
3. Public comment: No public comment.
4. Minutes, Expenses and Financial Report:
 - a) Minutes: Trustee Banks moved and Trustee Bilicich seconded to approve the minutes of March 10, 2026. Motion unanimously approved.
 - b) Expenses: Trustee George moved and Trustee Banks seconded to approve the warrants/expenses dated March 9, 2026, March 10, 2026 and March 24, 2026.
 - c) Ledger/Bank Statement/Financial Report were reviewed for the month of March 2026.

WARRANTS FOR APPROVAL MARCH 9, 2026

| | |
|--|---------------|
| Ameritas Insurance -March 2026 | 658.28 |
| Home Depot - Ground Supplies - February 2026 | 1,264.29 |
| Streamline - March 2026 | 436.10 |
| Bill Clark - February 2026 | <u>375.00</u> |
| | \$2,733.67 |

WARRANTS FOR APPROVAL MARCH 10, 2026

| | |
|--|--------|
| Tri-County Fire Protection, Inc. | 158.00 |
| City of Watsonville Utilities - Pioneer - February 2026 | 177.67 |
| City of Watsonville Utilities - Watsonville Catholic - February 2026 | 271.39 |

| | |
|--|---------------|
| C & N Tractors - Equipment Supplies | 22.84 |
| Valley Saw & Garden Equipment - Grounds Supplies | 7544.70 |
| Panther Protective Services - February 2026 | 1700.00 |
| Mid Valley Supply | 86.22 |
| County of Santa Cruz DPW - February 2026 | 245.61 |
| Sturdy Oil (Fuel) February 28, 2026 | 463.08 |
| D & G Sanitation LLC -February 2026 | 40.00 |
| Valley Saw & Garden Equipment - Grounds Supplies | 947.20 |
| ACE Hardware - February 2026 | 185.31 |
| Green Waste - February 2026 | 1416.06 |
| Bianchi Alarm System - (Apr. - June 2026) | 84.00 |
| Central Water District (12/29/25-2/26/26) | 55.09 |
| Elizabeth Lopez - Supplies | 643.25 |
| Elizabeth Lopez - Maint. Equip. | <u>838.38</u> |
| | \$14,878.80 |

WARRANTS FOR APPROVAL MARCH 24, 2026

| | |
|---|--------------|
| Ameritas Insurance - April 2026 | 658.28 |
| Andy's Lawn Equipment Repair - Equipment Services | 253.96 |
| PG&E (66 Marin St - March 2026) | 346.08 |
| Cruzio Internet April 2026 | 142.21 |
| AT&T - March 2026 | 105.67 |
| Sturdy Oil (Fuel) March 15, 2026 | 687.24 |
| City of Watsonville Utilities - Pioneer - March 2026 | 185.11 |
| City of Watsonville Utilities - Watsonville Catholic - March 2026 | 144.89 |
| PG&E (Valley Public) March 2026 | 69.06 |
| PG&E (Watsonville Catholic) March 2026 | 5.93 |
| PG&E (Pioneer) March 2026 | <u>11.58</u> |
| | \$2,610.01 |

5. Administrative Action (Pending Business):

- a) Land Acquisition: The Board of Trustees reviewed a potential site for future cemetery development and discussed its suitability for district needs.

6. New Business:

- a) Move to adopt a Conflict-of-Interest Code including Conflict of Interest Disclosure Statement: Trustee Banks moved and Trustee George seconded to approve and adopt the Conflict-of-Interest Code.
- b) Move to appoint Santa Cruz County – County Clerk as the filing agency for the Pajaro Valley Public Cemetery District as the E-file program for FPPC Form 700: Trustee Banks moved and Trustee George seconded to approve and appoint Santa Cruz County - County Clerk as the filing agency.

7. District Manager Report:

- a) Update of Monthly Activities: All cemeteries were picked up and mowed in preparation for Easter. In addition, the crew completed cleaning of the Chinese area at Pioneer Cemetery in advance of their Memorial Day observance.

b) Staff and Equipment Report: The Grasshopper mower broke down and is currently being repaired. The shop will also complete the scheduled maintenance while it is in for service.

8. Trustee Comments, Questions or Suggestions: No Trustee Comments.

9. Closed Session: Discussion – Crew

CLOSED SESSION – 3:04 p.m.

Reconvene to OPEN SESSION – 3:39 p.m.

10. Topics for next meeting May 12, 2026: Land Acquisition

11. Trustee Tanner moved and Trustee Banks seconded to adjourn the meeting at 3:40 p.m.

Minutes Approved: Robert Tanner
Board Chair or Designee

Date Approved: 5/12/2020

Printed Name
Of Signer:

ROBERT TANNER