

Pajaro Valley Public Cemetery District
66 Marin Street
Watsonville, CA 95076
(831)722-0310

THE MISSION OF THE PAJARO VALLEY PUBLIC CEMETERY DISTRICT IS TO PROVIDE EFFICIENT COST - EFFECTIVE BURIAL SERVICES FOR THE COMMUNITY, AND PROVIDE MAINTENANCE TO THE CEMETERIES IN A RESPECTABLE, CLEAN AND SAFE MANNER THAT APPROPRIATELY HONORS THE LOVED ONES OF THE FAMILY, FRIENDS AND THE COMMUNITY AT LARGE, PAJARO VALLEY PUBLIC CEMETERY DISTRICT CONSISTS OF THE FOLLOWING CEMETERIES: DAY VALLEY, PIONEER, VALLEY CATHOLIC, VALLEY PUBLIC AND WATSONVILLE CATHOLIC.

Minutes of the December 9, 2020 Regular Meeting

The Board of Trustees of the Pajaro Valley Public Cemetery District held a regular meeting on December 9, 2020 at 66 Marin Street, Watsonville, CA 95076. Trustees present were Ed Banks, Steven A. George, Violet Lucas, Robert Tanner and Jo Ann Vear. Also present were District Manager Susie Miller and Elizabeth Lopez, Secretary.

1. Roll call: All Trustees were present.
2. Minutes: Trustee Banks moved and Trustee George seconded to approve the minutes of November 18, 2020. Motion unanimously approved.
3. Agenda item 7a was moved to Public comment: Chuck Allen was present. He spoke to Carlos Palacios; he received a copy of 2017 audit. Properties on Airport Blvd. are not within city limits. It will require a zoning change with city/county.
4. Warrants: Trustee Banks moved and Trustee Vear seconded to approve warrants dated November 24, 2020 and December 2, 2020. All trustees voted aye. Motion unanimously passed.

5. Confirmations were reviewed: Ledger, Bank Statement and Payroll report.
6. Financials were reviewed.
7. Unfinished Business:
 - a) Land acquisition update Chuck Allan was moved to Public comment.

Trustee Vear suggested a plan: 1. How many plots in an acre?
2. Cost to develop new property? 3. Projection- How many years for what is left on Valley Public (Block 3)?
 - b) Update 2018 audit: Deferred
 - c) Update of trees – Karen O’Neil received the plot map and property boundary (Line). Property owners are responsible for trees.
 - d) Update on GASB 2018 audit: Deferred
8. New Business:
 - a) Concrete proposals for demolition/removal of concrete slabs for two cemeteries; it has been decided by the Board of Trustees to get a new proposal to break up existing cement and fill in grave plot. Trustee Tanner moved and Trustee George seconded not to accept proposals.
 - b) Green Waste Dumpster removal from Valley Public. Trustee Banks moved and Trustee Vear seconded to remove dumpster from Valley Public. All Trustees voted aye. Motion unanimously approved.
 - c) Plot sale reclamation of unsold plots (30 Day grace period). Approximately 20 plots from Valley Public Block 5 that were put on hold and never paid, have been sold.
 - d) Discussion of term for Vice Chair position: Trustee Banks moved and Trustee Tanner seconded to approve Ms. Vear to the Vice Chair position for another 12-month term. Motion Unanimously approved.
9. Communications: No communications
10. Manager’s Report: So much of the report was discussed earlier in the meeting such as: tree ownership, concrete proposals for demolition/removal and the completion of K & D sprinkler timer job at Pioneer. Two weeks payment is mandatory for employees on quarantine sick leave per Covid-19 protocol.

11. Trustees comments: Trustee Vear didn't find approval of Valley Public project on any minutes. Ms. Vear requested date of hire, wage amount and step level for all staff.

Trustee George suggested cleaning Day Valley Cemetery.

12. Topics for next meeting January 13, 2021: Land Acquisition, Plots for development on Valley Public (Block 3), Whitlow concrete, Covid-19 zoom meeting and LAFCO boundary proposal for expansion to be addressed by Mr. Banks.

13. Trustee George moved and Trustee Lucas seconded to adjourn the meeting at 3:51 p.m.

Minutes Approved:

ROBERT TANNI

Board Chair or Designee

Date Approved:

1/13/2021

Printed Name
Of Signer:

Robert Tanni