

Pajaro Valley Public Cemetery District

66 Marin Street
Watsonville, CA 95076
831-722-0310

THE MISSION OF THE PAJARO VALLEY PUBLIC CEMETERY DISTRICT IS TO PROVIDE EFFICIENT COST - EFFECTIVE BURIAL SERVICES FOR THE COMMUNITY, AND PROVIDE MAINTENANCE TO THE CEMETERIES IN A RESPECTABLE, CLEAN AND SAFE MANNER THAT APPROPRIATELY HONORS THE LOVED ONES OF THE FAMILY, FRIENDS, AND THE COMMUNITY AT LARGE, PAJARO VALLEY PUBLIC CEMETERY DISTRICT CONSISTS OF THE FOLLOWING CEMETERIES: DAY VALLEY, PIONEER, VALLEY CATHOLIC, VALLEY PUBLIC AND WATSONVILLE CATHOLIC.

Minutes of the January 9, 2024 Regular Meeting

The Board of Trustees of the Pajaro Valley Public Cemetery District held a regular meeting on January 9, 2024 at 66 Marin Street, Watsonville, CA 95076.

Chairman: Steven A. George

Vice-Chair: Violet Lucas

Trustees: Nancy Bilicich and Robert Tanner

District Manager: Elizabeth Lopez

1. Call Meeting to Order: The meeting was called to order by Chairman George at 2:00 p.m. Roll call: All Trustees were present.
2. Review of Agenda: No items being pulled from the agenda or continued to another date.
3. Public comment: Marilyn Vierra from Monterey County was present. The Monterey County will start engaging more actively with the services that the district provides to the residents of North Monterey County.
4. Minutes, Expenses and Financial Report:
 - a) Minutes: Trustee Bilicich moved and Trustee Banks seconded to approve the minutes of December 12, 2023. Motion unanimously approved.
 - b) Expenses: Trustee Banks moved and Trustee Tanner seconded to approve the warrants/expenses dated December 5, 2023 and December 12, 2023.
 - c) Ledger/Bank Statement/Financial Report were reviewed for December 2023.

WARRANTS FOR APPROVAL DECEMBER 5, 2023

Panther Protective Services - September 2023	1650.00
Cruzio Internet - December 2023	98.55
Asco Pacific (Ground Supplies)	109.30
Sturdy Oil Co. (Fuel)	241.62
PG&E (Valley Public) - November 2023	122.17
PG&E (Pioneer) - October 2023	10.66
D & G Sanitation LLC - Day of the Dead 2023	175.00
Bill Clark - November 2023	825.00
Streamline - December 2023	355.00
River Nursery & Flower Shop (Thanksgiving Arrangements)	397.30

Violet Lucas - Day of the Dead Reimbursement	190.65
Big Creek - Grounds Supplies	<u>26.53</u>
	\$4,201.78

WARRANTS FOR APPROVAL DECEMBER 12, 2023

CINTAS - November 2023	1338.63
ACE Hardware - November 2023	342.23
Panther Protective Services - November 2023	1750.00
Panther Protective Services - Day of the Dead	1627.50
AT&T - October 2023	105.31
Ameritas Insurance - December 2023	822.86
City of Watsonville Utilities (Watsonville Catholic) - November 2023	1,924.44
City of Watsonville Utilities (Pioneer) - November 2023	1,578.71
Bianchi Alarm System (January - March 2024)	84.00
D & G Sanitation LLC - November 2023	479.24
County of Santa Cruz DPW - November 2023	308.09
Green Waste - November 2023	1,350.03
Sturdy Oil (Fuel)	723.15
Watsonville Police Activities League Cadet Program (Day of the Dead Donation)	1000.00
Our Lady Help of Christians Catholic Church (Day of the Dead Donation)	500.00
Elizabeth Lopez - Reimbursement (Supplies)	968.94
Elizabeth Lopez - Reimbursement (Equipment Supplies)	486.71
Elizabeth Lopez - Reimbursement (Ground Supplies)	<u>1354.76</u>
	\$16,744.60

5. Administrative Action (Pending Business):

- a) Land Acquisition: Deferred

6. New Business:

- a) 2023 Burials Overview: The district had a total of 200 burials for the year 2023. 138 were full burials and 62 cremains.
- b) Current/Future Cemeteries Projects: Some of the current and future cemeteries projects are paths/roads to all cemeteries, lawn improvement, equipment, land acquisition etc.
- c) Vice Chair Position: The board of trustees has appointed Trustee Lucas as Chairman and Trustee Tanner as Vice Chair for the year 2024/2025.

7. District Manager Report:

- a) Update of Monthly Activities: The crew has been cleaning/organizing both sheds.

8. Staff and Equipment Report: No issues on any of the equipment.

9. Trustee Comments, Questions or Suggestions: CAPC Annual Conference March 14-16, 2024 in San Diego, California.

10. Topics for next meeting February 13, 2024: Updates on cemeteries projects.

11. Trustee Banks moved and Trustee Tanner seconded to adjourn the meeting at 3:20 p.m.

Minutes Approved: *Violet M. Lucas*
Board Chair or Designee

Date Approved: *2/13/2024*

Printed Name
Of Signer:

VIOLET M. LUCAS