

Pajaro Valley Public Cemetery District

66 Marin Street
Watsonville, CA 95076
831-722-0310

THE MISSION OF THE PAJARO VALLEY PUBLIC CEMETERY DISTRICT IS TO PROVIDE EFFICIENT COST EFFECTIVE BURIAL SERVICES FOR THE COMMUNITY; AND PROVIDE MAINTENANCE TO THE CEMETERIES IN A RESPECTABLE, CLEAN AND SAFE MANNER THAT APPROPRIATELY HONORS THE LOVED ONES OF FAMILY, FRIENDS AND THE COMMUNITY AT LARGE. PAJARO VALLEY PUBLIC CEMETERY DISTRICT CONSISTS OF THE FOLLOWING CEMETERIES: DAY VALLEY, PIONEER, VALLEY CATHOLIC, VALLEY PUBLIC AND WATSONVILLE CATHOLIC.

Minutes of the Regular Meeting March 11, 2020

The board of Trustees of the Pajaro Valley Public Cemetery District held a regular meeting on February 12, 2020 at 66 Marin Street, Watsonville, CA. Trustees present were Vice Chairman Robert Tanner, Steven A. George Violet Lucas and Jo Ann Vear. Trustee Ed Banks was absent. Also in attendance were District Manager Susie Miller and Ann Peters, Secretary.

Minutes: Trustee Vear had one minor correction on the minutes for February 12. Trustee Vear moved and Trustee George seconded to approve the Minutes of the February 12 meeting as corrected and the minutes of the February 26 minutes as presented. Motion unanimously passed.

Public Comment: Attending were Lily Wong and Tem to discuss damaged fence near the Chinese section of the cemetery allowing homeless to enter freely. Also in attendance was Hal Wilkes from Christy Vault to present information to the board and extend an invitation to Colma for an excursion to see their operations and the historic cemeteries.

Warrants: Trustee Vear moved and Trustee Lucas seconded to approve the warrants. All Trustees voted aye. Motion passed unanimously.

Financials: Trustee Vear presented a financial report prepared with the help of accountant Karen Aliotti and County CPA Laura Bowers. Trustee Vear moved and Trustee George seconded approval of the financial report. All trustees voted aye. Motion passed unanimously.

Unfinished Business:

- a) Manager reported that fire damage on headstone has been cleaned.
- b) Review of Employee Handbook has been deferred.
- c) Still to be discussed is the additional compensation for extraordinary tasks connected with the homeless. Trustee Tanner moved and Trustee Lucas seconded that grounds crew be given six hours of accrual time for the task of disinterment. All trustees voted aye. Motion unanimously passed.

- d) Manager to research who owns the eucalyptus trees and request they be removed.

New Business:

- a) Trustee Vear explained of the meeting with an accountant and working with the county able to find proper financial reports. More work is being done by the accountant.
- b) Trustees George and Vear recapped their attendance at CAPC. Manager Miller and Grounds crew Noland Rackley also reported on CAPC. Both being "first time attendees" were very impressed at all they learned. Rackley commented being in the vendor area was extremely interesting to him. He further explained the new polymer garden crypts.
- c) Trustees determined that a succulent garden be planted on top of the columbarium at Pioneer Cemetery. Trustee Vear moved and Trustee George seconded an expense of up to \$500.00 be spent to create this garden. All trustees voted aye. Motion unanimously passed.
- d) Chairman Tanner explained he is in touch with Target Solutions to organize classes for staff and trustees to complete Ethics Training and Harassment Prevention training.

Communications: There were no communications.

Manager's Report: Manager Miller had nothing further to report. Interim manager Vear requested another two weeks to complete her tasks. Trustee George moved to approve and Trustee Tanner seconded. Motion unanimously passed.

Topics for next Special Meeting – Rules for headstones

Adjournment Trustee George moved and Trustee Tanner seconded to adjourn. Motion unanimously passed. 4:00 p.m. Motion passed.

