Pajaro Valley Public Cemetery District

66 Marin Street

Watsonville, CA 95076

(831)722-0310

THE MISSION OF THE PAJARO VALLEY PUBLIC CEMETERY DISTRICT IS TO PROVIDE EFFICENT COST EFFECTIVE BURIAL SERVICES FOR THE COMMUNITY, AND PROVIDE MAINTENANCE TO THE CEMETERIES

IN A RESPECTABLE, CLEAN AND SAFE MANNER THAT APPROPRIATELY HONORS THE LOVED ONES OF THE FAMILY, FRIENDS AND THE COMMUNITY AT LARGE, PAJARO VALLEY PUBLIC CEMETERY DISTRICT CONSISTS OF THE FOLLOWING CEMETERIES: DAY VALLEY, PIONEER, VALLEY CATHOLIC, VALLEY PUBLIC AND WATSONVILLE CATHOLIC.

**Minutes of the May 13, 2020 Regular Meeting**

The board of Trustees of the Pajaro Valley Public Cemetery District held a regular meeting on

May 13, 2020 at 66 Marin Street, Watsonville, CA. Trustees present were Ed Banks (via telephone), Steven A. George, Violet Lucas, Robert Tanner, Jo Ann Vear. Also in attendance were District Manager Susie Miller and Ann Peters, Secretary.

Minutes: Trustee George moved and Trustee Vear seconded to approve the minutes for April 29, 2020. Motion unanimously passed.

Public Comment – Mark Marshall of Golden State commented briefly on his services and advised he has prepared Earthquake preparedness for our grounds crew. A binder with suggestions for preparing for a disaster was provided by Golden State

Warrants: - Warrants were reviewed and moved by Trustee Vear and seconded by Trustee Banks. All trustees voted aye. Motion unanimously approved

Confirmations – No Confirmations

Financials: Financials were reviewed by Trustee Vear.

Unfinished Business:

 a) Review and approve Employee Handbook 2020 was deferred until legal counsel prepares

 said handbook.

 b) Discuss current practice of additional compensation for extraordinary tasks for grounds

 workers. Deferred until further information from legal counsel

 c) Request for COLA wage increase for grounds crew:

 Pay increases are as follows: Nolan Rackley $29.85, Andy Rodriguez - $34.62, Joe

 Martinez - $33.50, Frank Avila, Foreman - $35.66

 Trustee Vear moved and trustee Lucas seconded to increase wages for four of

 The grounds crew. All trustees voted aye. Motion unanimously passed.

 d) It was reported that the City of Watsonville has been ignoring phone calls regarding the

 eucalyptus trees on adjacent property. It appears they are on an easement perhaps

 owned by the City of Watsonville. Once the city offices are open again Secretary Ann will

 pursue this task so the trees can be removed in order to prevent further damage to the

 cemetery property.

 e) New signature cards are required at Bank of America. The bank account is obsolete and

 needs to be brought up to date. Motion was made by Trustee George and seconded by

 Trustee Tanner to have all trustees go to the bank with two forms of identification to

 update the bank account. Motion unanimously passed.

 f) Preliminary Budget to be prepared by Trustee Tanner and Trustee Banks.

 g) Bill Clark requested a raise of $10.00 per headstone which would give him $50.00 per

 stone. Trustee Vear moved and Trustee George seconded approval of increase. All

 trustees voted aye. Motion unanimously passed

New Business: There was no new business

Communications: There were no communications.

Manager’s Report:

MSDS has been posted at the shed at Valley Public Cemetery.

Fence on Pioneer is pressure washed and stained. Columbarium is planted in front by the fence as well. Damage to the Watsonville Catholic Cemetery is escalating. Headstones are being knocked over, Mausoleums are being chipped and angel statues are having wings snapped off, vases snapped off at the bases. Crew members have requested signs be installed at Valley Public to inform the Public no alcohol, drugs, gas powered equipment be allowed at the cemetery. Old containers of oil have been removed and recycled from Valley Public and Pioneer Cemetery.

Trustees Comments:

Trustee Vear requested update as to which employees have completed Ethics and Harassment Prevention. Trustee Banks and Tanner will prepare preliminary budget for review.

Adjourn: Trustee Banks moved to adjourn at 3:25, seconded by Trustee George.