

Pajaro Valley Public Cemetery District  
66 Marin Street  
Watsonville, CA 95076  
(831)722-0310

THE MISSION OF THE PAJARO VALLEY PUBLIC CEMETERY DISTRICT IS TO PROVIDE EFFICIENT COST - EFFECTIVE BURIAL SERVICES FOR THE COMMUNITY, AND PROVIDE MAINTENANCE TO THE CEMETERIES IN A RESPECTABLE, CLEAN AND SAFE MANNER THAT APPROPRIATELY HONORS THE LOVED ONES OF THE FAMILY, FRIENDS AND THE COMMUNITY AT LARGE, PAJARO VALLEY PUBLIC CEMETERY DISTRICT CONSISTS OF THE FOLLOWING CEMETERIES: DAY VALLEY, PIONEER, VALLEY CATHOLIC, VALLEY PUBLIC AND WATSONVILLE CATHOLIC.

### **Minutes of the June 9, 2021 Regular Meeting**

The Board of Trustees of the Pajaro Valley Public Cemetery District held a regular meeting on June 9, 2021 at 66 Marin Street, Watsonville, CA 95076. Trustee's Ed Banks, Steven A. George, Violet Lucas and Robert Tanner. District Manager Susie Miller and Administrative Assistant Elizabeth Lopez.

1. Roll call: All Trustees were present. Also, present was Sam 'Bud' Mann.
2. Minutes: Trustee Banks moved and Trustee Lucas seconded to approve the minutes of May 12, 2021. Motion unanimously approved.
3. Public comment: Public comment was moved to Agenda item no. 3. Agenda 8a was moved to public comment. Chuck Allen was present; he presented a property with 9+ acres located near the School District.
4. Agenda Item no. 3 was moved to item no. 4. Supervisor Greg Caput and his assistant Ramon were present to swear in Sam 'Bud' Mann as a new trustee.
5. Warrants: Trustee George moved and Trustee Tanner seconded to approve warrants dated May 20, 2021 and June 3, 2021. All trustees voted aye. Motion unanimously passed.

### **WARRANTS FOR APPROVAL MAY 20, 2021**

Streamline (February'2021)	\$ 300.00
Kirk & Simas	\$2,268.22
Smith's Pest Management (April'2021)	\$ 520.00
101 Trailer Sales (2 Safety Chains)	\$ 65.55
101 Trailer Sales (2021 Diamond C Trailer)	\$8,710.51
Staples Credit Plan (Supplies)	\$ 159.34
PG&E (66 Marin Street)	\$ 207.72
Cruzio Internet (June'2021)	\$ 88.81
Ameritas (June'2021)	\$1,069.74
Susie Miller (Tri-County) sod	\$ 60.22
A.L. Lease Co. (Valve Replacement W/C)	\$ 15.35
A.L. Lease Co. (Valve Replacement W/C)	\$ 214.21
AT&T	\$ 46.06
Mid Valley Supply (Supplies)	\$ 117.66
CINTAS (Uniform Service 4/7/21-5/12/21)	\$ 354.86
Tri County Trophy & Engraving (2 Markers Clean & Re-Dist. Color)	\$ 300.00
PG&E (Valley Public)	\$ 227.95
Sturdy Oil (Fuel)	<u>\$ 533.98</u>
	<b>\$15,260.18</b>

### **WARRANTS FOR APPROVAL JUNE 3, 2021**

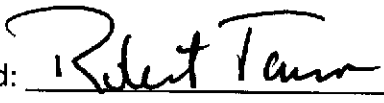
Delta Glass (2 Suction cups)	\$ 305.90
Susie Miller (Roundup PowerMax)	\$ 141.79
Adept Mobile Mechanic (Mini Dump Repair)	\$ 265.00
Davis Auto Parts (Misc.)	\$ 98.74
Scotts Valley Sprinkler	\$ 148.32
Crystal Springs Water Co. (April & May' 2021)	\$ 110.00
Watsonville City Utilities (Pioneer)	\$1,605.36
Watsonville City Utilities (Watsonville Catholic)	\$ 940.55
Bill Clark (May'2021)	\$ 1,000.00
Security Crime Prevention Corp. (May'2021)	\$ 1,750.00
Streamline (June'2021)	\$ 300.00
Home Depot (Sprinklers & Misc.)	\$1,007.10
C&N (Trimmer)	\$ 66.79
Susie Miller (Water)	\$ 15.90
Hollan Supply Inc. (Headstone Vases)	\$ 676.40
Susie Miller (Sod)	\$ 53.29
Smith's Pest Management (May'2021)	\$ 520.00

D&G Sanitation LLC (May'2021)	\$ 12.50
Mid Valley Supply (Gloves & Tissue)	\$ 79.75
Mid Coast Engineers, Inc. (Mapping for Cemetery expansion)	\$3,600.00
Sturdy Oil Company (Fuel)	\$ 185.69
A.L. Lease Co. (Misc.)	\$ 10.89
Ace Hardware (Misc.)	\$ 506.34
River Nursery & Flower Shop (Memorial Day Plants)	<u>\$ 393.30</u>
	<b>\$13,793.61</b>

6. Confirmations were reviewed: Ledger, Bank Statement and Payroll report.
7. Financials were reviewed.
8. Unfinished Business:
  - a) Land acquisition update was moved to public comment.
  - b) 2017-2018 audit: Update – time frame to complete 2018 audit, targeting date is July 19, 2021.
  - c) Pioneer Eucalyptus trees: District's attorney follow up pending - Deferred
  - d) LAFCO – Boundary expansion: Deferred
  - e) Preliminary Budget review/adopt – Trustee Banks moved and Trustee Tanner seconded to adopt the new 2021-2022 budget.
9. New Business:
  - a) Chapin construction pipe discussion: Deferred
  - b) Retaining walls at Pioneer and Block 3 irrigation proposals – Steve Carrera: Deferred
10. Communications: No communications
11. Manager's Report: Signs to be placed at Watsonville Catholic and Pioneer Cemeteries stating 'water shut off from Friday at 4:00 pm to Monday at 8:00 am.' Steve Carrera completed Watsonville Catholic project. He will begin demolition at Valley Public.
12. Trustee comments: No trustee comments.

13. Topics for next meeting July 14, 2021: LAFCO – Boundary expansion.

14. Trustee George moved and Trustee Lucas seconded to adjourn the meeting at 3:42 p.m.

Minutes Approved:  Date Approved: 7/14/2021  
Board Chair or Designee

Printed Name  
Of Signer: ROBERT TAMM