

Pajaro Valley Public Cemetery District

66 Marin Street
Watsonville, CA 95076
831-722-0310

THE MISSION OF THE PAJARO VALLEY PUBLIC CEMETERY DISTRICT IS TO PROVIDE EFFICIENT COST - EFFECTIVE BURIAL SERVICES FOR THE COMMUNITY, AND PROVIDE MAINTENANCE TO THE CEMETERIES IN A RESPECTABLE, CLEAN AND SAFE MANNER THAT APPROPRIATELY HONORS THE LOVED ONES OF THE FAMILY, FRIENDS, AND THE COMMUNITY AT LARGE, PAJARO VALLEY PUBLIC CEMETERY DISTRICT CONSISTS OF THE FOLLOWING CEMETERIES: DAY VALLEY, PIONEER, VALLEY CATHOLIC, VALLEY PUBLIC AND WATSONVILLE CATHOLIC.

Minutes of the September 12, 2023 Regular Meeting

The Board of Trustees of the Pajaro Valley Public Cemetery District held a regular meeting on September 12, 2023 at 66 Marin Street, Watsonville, CA 95076.

Chairman: Steven A. George

Vice-Chair: Violet Lucas

Trustees: Nancy Bilicich and Robert Tanner

District Manager: Elizabeth Lopez

1. Call Meeting to Order: The meeting was called to order by Chairman George at 2:00 p.m.
Roll call: All Trustees were present except Edward Banks.
2. Review of Agenda: No items being pulled from the agenda or continued to another date.
3. Public comment: No public comment.
4. Minutes, Expenses and Financial Report:
 - a) Minutes: Trustee Lucas moved and Trustee Bilicich seconded to approve the minutes of August 8, 2023. Motion unanimously approved.
 - b) Expenses: Trustee George moved and Trustee Lucas seconded to approve the warrants/expenses dated August 8, 2023 and August 28, 2023.
 - c) Ledger/Bank Statement/Financial Report were reviewed for August 2023.

WARRANTS FOR APPROVAL AUGUST 8, 2023

Asco Pacific - Ground Supplies - Grave Marker	425.36
Asco Pacific - Ground Supplies - Vases	407.42
Asco Pacific - Ground Supplies - Vases	407.48
Asco Pacific - Ground Supplies - Urn Vault & Niche Vases	791.81
Asco Pacific - Ground Supplies - Lowering Devie Straps	197.69
Home Depot - Ground Supplies - July 2023	267.17
Van's Shoe Store	1400.00
Kirk & Simas	120.06
Bianchi Alarm System	84.00
Mid Valley Supply	43.90
CINTAS (July 2023)	888.92
Sturdy Oil Co. (Fuel)	459.26
County of Santa Cruz DPW - July 2023	67.99
Green Waste - July 2023	1,350.03

ACE Hardware - July 2023	805.38
Streamline - August 2023	355.00
D & G Sanitation LLC - July 2023	422.78
Davis Auto Parts - July 2023	37.67
Tri - County Landscape Supply	98.91
Elizabeth Lopez - Supplies	31.42
Elizabeth Lopez - Supplies - Equipment Supplies	164.61
Panther Protective Services - July 2023	1,650.00
Crowne Vault - Ground Supplies	<u>465.45</u>
	\$10,942.31

WARRANTS FOR APPROVAL AUGUST 28, 2023

Wallace Memorial (Misc. - Mireles Niche)	375.00
Wallace Memorial (Misc. - Garcia Reyes Niche)	275.00
Wallace Memorial (Misc. - Coss Duran Niche)	275.00
PG&E (66 Marin Street)	177.23
PG&E (Valley Public)	392.33
PG&E (Pioneer)	10.46
Ameritas Insurance (September 2023)	822.86
Staples (Supplies)	474.01
AT&T (August 2023)	100.29
Cruzio Internet (September 2023)	98.01
A.L. Lease Co. (Grounds Supplies)	27.77
A.L. Lease Co. (Grounds Supplies)	21.77
A.L. Lease Co. (Grounds Supplies)	<u>12.47</u>
	\$3,062.20

5. Administrative Action (Pending Business):

a) Land Acquisition: Deferred

6. New Business:

- a) Pioneer Cemetery Fence/Gate Proposal: Trustee Tanner moved and Trustee Lucas seconded to accept the proposal from Cypress Coast Fence. All trustees voted aye. Motion unanimously approved.
- b) CSDA – California Special Districts Association Membership: The board of trustees have decided to not make a decision until a later time.
- c) Budget: Fiscal Year 2023 – 2024 (Increase): Trustee Tanner moved and Trustee Bilicich seconded to adjust the current budget. All trustees voted aye. Motion unanimously approved.

7. District Manager Report:

- a) Update of Monthly Activities: Community Clean-up Day at Pioneer Cemetery with the Watsonville Buddhist Temple is scheduled for October 14, 2023. New flags were installed at Valley Catholic and Valley Public Cemeteries.
- b) Staff and Equipment Report: Crew still working on removing weeds at all cemeteries.

8. Trustee Comments, Questions or Suggestions: Trustees suggested getting information at other banking options.

9. Topics for next meeting October 10, 2023: Day of the Dead

10. Trustee Tanner moved and Trustee Lucas seconded to adjourn the meeting at 3:48 p.m.

Minutes Approved: 
Board Chair or Designee

Date Approved: 10/10/2023

Printed Name
Of Signer: STEVEN GRONER