

# Pajaro Valley Public Cemetery District

66 Marin Street  
Watsonville, CA 95076  
831-722-0310

THE MISSION OF THE PAJARO VALLEY PUBLIC CEMETERY DISTRICT IS TO PROVIDE EFFICIENT COST - EFFECTIVE BURIAL SERVICES FOR THE COMMUNITY, AND PROVIDE MAINTENANCE TO THE CEMETERIES IN A RESPECTABLE, CLEAN AND SAFE MANNER THAT APPROPRIATELY HONORS THE LOVED ONES OF THE FAMILY, FRIENDS, AND THE COMMUNITY AT LARGE, PAJARO VALLEY PUBLIC CEMETERY DISTRICT CONSISTS OF THE FOLLOWING CEMETERIES: DAY VALLEY, PIONEER, VALLEY CATHOLIC, VALLEY PUBLIC AND WATSONVILLE CATHOLIC.

## Minutes of the June 13, 2023 Regular Meeting

The Board of Trustees of the Pajaro Valley Public Cemetery District held a regular meeting on June 13, 2023 at 66 Marin Street, Watsonville, CA 95076.

**Chairman:** Steven A. George

**Vice-Chair:** Violet Lucas

**Trustees:** Edward Banks and Nancy Bilicich and Robert Tanner

**District Manager:** Elizabeth Lopez

1. Call Meeting to Order: The meeting was called to order by Chairman George at 2:00 p.m.  
Roll call: All Trustees were present.
2. Review of Agenda: No items being pulled from the agenda or continued to another date.
3. Public comment: No public comment.
4. Minutes, Expenses and Financial Report:
  - a) Minutes: Trustee Banks moved and Trustee Bilicich seconded to approve the minutes of May 9, 2023. Motion unanimously approved.
  - b) Expenses: Trustee Tanner moved and Trustee Lucas seconded to approve the warrants/expenses dated May 9, 2023 and May 22, 2023.
  - c) Ledger/Bank Statement/Financial Report were reviewed for May 2023.
5. Administrative Action (Pending Business):
  - a. Land Acquisition: Deferred
  - b. Budget: Fiscal Year 2023 – 2024 (Review/Approval) - The board of trustees reviewed and approved the new fiscal year budget.
  - c. CSDA – California Special Districts Association Membership. Trustee Banks provided an overview of the California Special Districts Association.
6. New Business:
  - a. Santa Cruz County Payroll and AP Service Agreement: Trustee Banks moved and Trustee Tanner seconded to approve the new fiscal year Payroll/AP Services.
7. District Manager Report:
  - a) Update of Monthly Activities: Rio Del Mar Elementary School came to visit Charley Parkhurst grave. La Selva Landscaping completed the cypress hedge trimming at Pioneer Cemetery.
  - b) Staff and Equipment Report: Crew started cleaning and spraying all cemeteries.

8. Trustee Comments, Questions or Suggestions: No trustee comments.

Closed Session: Crew Step Increase

Reconvene to open Session: No action taken

9. Topics for next meeting July 11, 2023: California Special Districts Association Membership

10. Trustee Lucas moved and Trustee Tanner seconded to adjourn the meeting at 3:37 p.m.

Minutes Approved:



Board Chair or Designee

Date Approved:

6/11/2023

Printed Name  
Of Signer:

STEVE GRANGE