

Pajaro Valley Public Cemetery District

66 Marin Street
Watsonville, CA 95076
(831)722-0310

THE MISSION OF THE PAJARO VALLEY PUBLIC CEMETERY DISTRICT IS TO PROVIDE EFFICIENT COST - EFFECTIVE BURIAL SERVICES FOR THE COMMUNITY, AND PROVIDE MAINTENANCE TO THE CEMETERIES IN A RESPECTABLE, CLEAN AND SAFE MANNER THAT APPROPRIATELY HONORS THE LOVED ONES OF THE FAMILY, FRIENDS AND THE COMMUNITY AT LARGE, PAJARO VALLEY PUBLIC CEMETERY DISTRICT CONSISTS OF THE FOLLOWING CEMETERIES: DAY VALLEY, PIONEER, VALLEY CATHOLIC, VALLEY PUBLIC AND WATSONVILLE CATHOLIC.

Minutes of the January 12, 2022 Regular Meeting

The Board of Trustees of the Pajaro Valley Public Cemetery District held a regular meeting on January 12, 2022 at 66 Marin Street, Watsonville, CA 95076. Trustee's Ed Banks, Nancy Bilicich, Steven A. George, Violet Lucas and Robert Tanner. District Manager Susie Miller and Administrative Assistant Elizabeth Lopez.

1. Roll call: All Trustees except Ed Banks were present. Trustee Bilicich was present via zoom.
2. Minutes: Trustee Tanner moved and Trustee Lucas seconded to approve the minutes of December 8 and December 15, 2021. Motion unanimously approved.
3. Public comment: No public comment.
4. Warrants: Trustee Lucas moved and Trustee Tanner seconded to approve warrants dated December 8, 2021, December 17, 2021 and January 11, 2022. All trustees voted aye. Motion unanimously passed.

WARRANTS FOR APPROVAL DECEMBER 8, 2021

PG&E (Pioneer)	\$12.49
PG&E (Watsonville Catholic)	\$9.53
Bianchi Alarm Systems (Jan, Feb & March' 2022)	\$84.00
City of Watsonville Utilities (Watsonville Catholic)	\$2,303.96
City of Watsonville Utilities (Pioneer)	\$185.73
Bill Clark (Headstone Setting for November' 2021)	\$700.00
Armada (Pest Control)	\$120.00
CINTAS (November' 2021)	\$1,168.79
C & N Tractors (Equipment Supplies)	\$5.38
Adept Mobile Mechanic (Equipment Services)	\$358.25
Security Crime Prevention Corp. (November' 2021)	\$1,750.00
Paul Chandler (Special Services - computer)	\$121.50
Home Depot Credit Service (Maintenance Supplies)	\$474.36
County of Santa Cruz DPW (Dump Fees for November' 2021)	\$178.65

Sturdy Oil Co. (Fuel)	\$535.70
ACE Hardware (Maintenance Supplies)	\$320.84
Crystal Springs Water (November' 2021)	\$52.50
Green waste Recovery, Inc. (Dump Fees for November' 2021)	\$1,429.87
Clutch Courier (November' 2021)	\$120.00
D&G Sanitation LLC (November' 2021)	\$12.50
Auto Center Collison, Inc. (2009 Chevy Silverado 2500)	\$2,611.04
Wallace Memorial (Nameplate Engraving for De Anda)	\$275.00
Tri-County Fire Protection, Inc. (5 ABC Service)	\$88.00
Davis Auto parts (Equipment Supplies)	<u>\$100.37</u>
	\$13,018.46

WARRANTS FOR APPROVAL DECEMBER 8, 2021

K & D Landscaping Inc. (Valley Public Block 3)	<u>\$18,215.93</u>
	\$18,215.93

WARRANTS FOR APPROVAL DECEMBER 17, 2021

Staples Credit Plan (Supplies)	\$120.08
Cruzio Internet (January' 2022)	\$89.34
Streamline (December' 2021)	\$300.00
Asco Pacific (Supplies - Urn Vaults)	\$963.90
Pajaro Valley Lock Shop (Supplies - Keys)	\$20.70
ASCO Pacific (Supplies - Vases)	\$673.10
PG&E (66 Marin Street)	<u>\$237.79</u>
	\$2,404.91

WARRANTS FOR APPROVAL JANUARY 11, 2022

Home Depot Credit Services (Maintenance Supplies)	608.69
Sturdy Oil Co. (Fuel)	987.49
AT&T (December' 2021)	185.57
PG&E (Valley Public)	214.61
PG&E (Watsonville Catholic)	9.86
PG&E (Pioneer)	11.97
ASCO Pacific (Maintenance Supplies)	<u>305.79</u>
	\$2,323.98

5. Confirmations were reviewed: Ledger
6. Financials were reviewed.
7. Unfinished Business:
 - a) Land acquisition update: Deferred
 - b) LAFCO – Boundary expansion: Deferred

c) Eucalyptus trees: Deferred

8. New Business:

a) Grounds Equipment: Deferred

b) Electrical Proposals (solar lights) for Valley Public: Deferred – additional proposals.

c) Gate Proposals for Pioneer Entrance: Trustee Tanner moved and Trustee Lucas seconded to accept Abacherli Fence Co. proposal. All trustees voted aye. Motion unanimously approved.

d) Board Meeting Day Change: Trustee Tanner moved and Trustee Lucas seconded to change board meeting to the 2nd Tuesday of the month until July 2022.

e) Burial counts for 2018 – 2021: Trustee Tanner requested burial counts to show the need of new grounds equipment.

9. Communications: No communications.

10. Manager's Report: Ordered new rain gear for crew. Both Chevy trucks were fixed. K&D Landscaping suggested Gopher netting, round up, adding small rocks/gravel and a retaining wall with large rocks for landscaping in front of Valley Public Cemetery. 3 fire extinguishers were ordered for crew trucks. Mini dump and new utility trailer are being fixed. Crew started mowing again and repairing pot holes at Valley Public. Signs for clean up at Valley Public will be posted prior to Valentine's Day.

11. Trustee comments: Trustee Bilicich asked Susie to adjust agenda and also suggested contacting Monterey Bay printing for an office printer.

12. Topics for next meeting February 8, 2022: Burials: pre – needs/price increase. Board meeting agenda formatting.

13. Trustee Tanner moved and Trustee Lucas seconded to adjourn the meeting at 3:05 p.m.

Minutes Approved: 
Board Chair or Designee

Date Approved: 2/8/2022

Printed Name
Of Signer: STEVEN GEORGE